

Resolution # 08-23

A RESOLUTION TO ADOPT "EMPLOYEE POLICIES MANUAL, REVISION 1.0" AS THE EMPLOYEE POLICIES AND PROCEDURES FOR THE TOWN OF BATTLE GROUND, INDIANA.

WHEREAS, the Town Council of the Town of Battle Ground, Indiana, desires to provide documented policies and procedures for all town employees, and

WHEREAS, the current Policies and Procedures Manual has become outdated,

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BATTLE GROUND, INDIANA that:

["Employee Policies Manual, Revision 1.0"](#) (attached hereto) shall be adopted as the employee policies and procedures manual for the Town of Battle Ground, Indiana.

BE IT ALSO RESOLVED that:

All employees of the Town of Battle Ground shall be provided their own copy of the "EMPLOYEE POLICIES MANUAL, REVISION 1.0".

Each employee should sign a form indicating that:

1. The employee has received a copy of the manual, and
2. The employee understands the manual and that his/her questions have been answered.

ADOPTED AND PASSED BY THE TOWN COUNCIL OF THE TOWN OF BATTLE GROUND, INDIANA this 10 day of March , 2008.

Attest:

Phyllis Hall
Phyllis Hall - Clerk-Treasurer

Councilpersons:

Steve Egly
Steve Egly - Council President

Brian Brewer
Brian Brewer

Becky Holladay
Becky Holladay

Karen Pearson
Karen Pearson

Carolyn Roth